



## Licensing Sub-Committee

**Date:** Monday, 18 December 2023  
**Time:** 10.00 am  
**Venue:** Council Chamber, County Hall, Dorchester, DT1 1XJ

**Members (Quorum: 3)**  
Jon Andrews, Les Fry and Brian Heatley

**Chief Executive:** Matt Prosser, County Hall, Dorchester, Dorset DT1 1XJ

For more information about this agenda please contact Democratic Services  
Meeting Contact 01305 224877 [john.miles@dorsetcouncil.gov.uk](mailto:john.miles@dorsetcouncil.gov.uk)

Members of the public are welcome to attend this meeting, apart from any items listed in the exempt part of this agenda.

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### Agenda

Item		Pages
1.	<b>ELECTION OF CHAIRMAN AND STATEMENT FOR THE PROCEDURE OF THE MEETING</b>	3 - 6
	To elect a Chairman for the meeting and the Chairman to present and explain the procedure for the meeting.	
2.	<b>APOLOGIES</b>	
	To receive any apologies for absence.	
3.	<b>DECLARATIONS OF INTEREST</b>	
	To disclose any pecuniary, other registrable or non-registrable interests as set out in the adopted Code of Conduct. In making their disclosure councillors are asked to state the agenda item, the nature of the interest and any action they propose to take as part of their declaration. If required, further advice should be sought from the Monitoring Officer in advance of the meeting.	

**4. URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

**5. NEW PREMISES LICENCE APPLICATION FOR PURBECK PLAZA, 19 HIGH STREET, SWANAGE. 7 - 48**

An application has been made for a new premises licence for Purbeck Plaza, for live and recorded music (New Years Eve only), late night refreshment, and the sale of alcohol, on and off the premises. The application has been out to public consultation and has attracted relevant representations. A Licensing Sub Committee must consider the application and representations at a public hearing.

**6. EXEMPT BUSINESS**

To move the exclusion of the press and the public for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended). The public and the press will be asked to leave the meeting whilst the item of business is considered.

**There are no exempt items scheduled for this meeting.**



## **THE LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005**

### Rights of a Party

1. A party has the right to attend the hearing and may be represented by any person.
2. A party is entitled to give further information where the authority has asked for clarification.
3. A party can question another party, and/or address the authority, with consent of the authority.

### Failure to Attend

4. If the authority is informed a party does not wish to attend, the hearing may proceed in their absence.
5. If a party has not indicated their attendance and fails to attend the hearing may be adjourned if considered in the public interest, or hold the hearing ensuring the party's representation is considered.
6. Where the authority adjourns the hearing it shall notify the parties of the date, time and place.

### Procedural Information

7. At the start of the hearing, the authority shall explain the procedure which it proposes to follow and shall consider any request for permission for another person to appear at the hearing.
8. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that it is required.
9. The authority will allow the parties an equal maximum period of time in which to speak.
10. The authority may require any person behaving disruptively to leave, and may refuse that person to return, but such a person may, before the end of the hearing, submit in writing information they would have been entitled to give orally had they not been required to leave.

### **FOOTNOTE:**

In relation to all other matters governed by the Licensing Act 2003 (Hearings) Regulations 2005 any party or their representative may contact the Licensing Services at Dorset Council and they will be provided with a full copy of the regulations on request.

## LICENSING SUB-COMMITTEE PROCEDURE

1. At the start of the meeting the Chairman will introduce:
  - the members of the sub-committee
  - the council officers present
  - the parties and their representatives
2. The Chairman will then deal with any appropriate agenda items.
3. The Licensing Officer will be asked to outline the details of the application, including details of any withdrawn representations.
4. The applicant or their representative is then invited to present their case.
5. Committee members will be invited to ask questions.
6. Where appropriate the Responsible Bodies e.g. representatives of Police, Fire Services, Environmental Services or Trading Standards will be invited to address the sub-committee on any relevant representations they may have.
7. The Chairman may then allow an opportunity for questions.
8. The Chairman will ask any person who has made representations, who have already expressed a wish to do so, to address the sub-committee. The sub-committee will have read all the papers before them, including any letters of representation. Members of the public are asked to keep their comments concise and to the point.
9. All parties will be given the opportunity to “sum up” their case.
10. The Chairman will ask the Legal Advisor if all relevant points have been addressed before advising all parties present that the sub-committee will withdraw from the meeting to consider its decision in private. The sub-committee will be accompanied by the Democratic Services Officer and the Legal Advisor can be called upon to offer legal guidance.
11. The Chairman will:
  - advise when the sub-committee’s decision will be confirmed in writing.
  - Inform those present of their right to appeal to the Magistrates’ Court.

## **NOTE**

The Chairman may vary this procedure, as circumstances require but will have regard to the rules of natural justice and the Licensing Act 2003 (Hearings) Regulations 2005.

The meeting will take place in public. However, the public can be excluded from all or part of the meeting where the sub-committee considers that the public interest in so doing outweighs the public interest in the meeting or that part of the meeting, taking place in public.

Under no circumstances must the parties or their witnesses offer the sub-committee information in the absence of the other parties.

The Chairman and the Sub-Committee have discretion whether to allow new information or documents to be submitted and read at the meeting.

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## Licensing Sub Committee

18 December 2023

**New premises licence application for Purbeck Plaza, 19 High Street, Swanage**

### For Decision

**Portfolio Holder:** Cllr L Beddow, Culture and Communities

**Local Councillor(s):** Cllrs Suttle and Trite

**Executive Director:** J Sellgren, Executive Director of Place

Report Author: Kathryn Miller

Job Title: Senior Licensing Officer

Tel: 01305 252214

Email: Kathryn.miller@dorsetcouncil.gov.uk

**Report Status:** Public

**Brief Summary:** An application has been made for a new premises licence for Purbeck Plaza, for live and recorded music (New Years Eve only), late night refreshment, and the sale of alcohol, on and off the premises. The application has been out to public consultation and has attracted relevant representations. A Licensing Sub Committee must consider the application and representations at a public hearing.

**Recommendation:** The Sub-Committee determines the application in the light of written and oral evidence and resolves to take such steps as it considers appropriate and proportionate for the promotion of the licensing objectives of;

- a) The prevention of crime and disorder
- b) The prevention of public nuisance
- c) Public safety
- d) The protection of children from harm

The steps that the Sub-Committee may take are:

- a) to grant the licence subject to such conditions as the authority considers appropriate for the promotion of the licensing objectives, and the mandatory conditions;
- b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

- c) to refuse to specify a person in the licence as the designated premises supervisor;
- d) to reject the application.

**Reason for Recommendation:** The Sub-Committee must consider the oral representations and information given at the hearing before reaching a decision.

**1. Background**

- 1.1 Section 4 of the Licensing Act 2003 sets out the duties of the Licensing Authority, it sets out that a Council’s licensing functions must be carried out with a view to promoting the four licensing objectives of:
  - (a) the prevention of crime and disorder;
  - (b) public safety;
  - (c) the prevention of public nuisance; and
  - (d) the protection of children from harm.
- 1.2 All applications and decisions are made with due regard to the Licensing Act 2003 (the Act), the Revised Guidance issued under Section 182 of the Licensing Act 2003 (the Guidance) and the Dorset Council Statement of Licensing Policy (the Policy).

**2. Details of the application**

- 2.1 An application has been made for a new premises licence for Purbeck Plaza, 19 High Street, Swanage, and has been submitted to the Licensing Authority by Bethany Harrison. The application and floor plan can be found at Appendix 1.
- 2.2 The description of the premises within the application form is:
 

“Tapas style restaurant in the centre of a seaside town. Lots of seating choices to suit everyone including families. An all day venue serving breakfast, lunches and dinners with a variety of drinks to include alcohol”.

2.3 The application is to permit:

Live (indoors)	
New Years Eve	2300-midnight
Recorded music (indoors)	
New Years Eve	2300-0200 hours



Late night refreshment	
Friday and Saturday	2300-0100 hours
Swanage Carnival week	2300-0100 hours
New Years Eve	2300-0200 hours

Supply of alcohol (on and off the premises)	
Sunday to Thursday	0800-2300 hours
Friday and Saturday	0800-0100 hours
Swanage Carnival week	2300-0100 hours
Christmas Eve	2300-0100 hours
New Years Eve	2300-0200 hours

- 2.5 The operating schedule contains the steps which would be converted into conditions on a licence if it is granted and include:

Free taxi service will be available to ensure customers can get home safely.

Fire risk assessments will be in place and staff trained for emergency situations.

Staff will litter pick outside and around the premises daily.

- 2.6 The Live Music Act 2012 allows any premises with a licence that allows the consumption of alcohol on the premises to have live amplified music between 08:00 and 23:00 without a licence. This only applies when the audience is under 500 people. The Legislative Reform (Entertainment Licensing) Order 2014 amended the Licensing Act so that there is a similar provision for recorded music, and states that any conditions on a premises relating to any of this entertainment would not have any effect between 8am and 11pm.

### 3 **Responsible Authorities**

- 3.1 Section 13 of the Licensing Act contains the list of Responsible Authorities who must be consulted on each application. Dorset Police, Dorset and Wiltshire Fire Service, Public Health Dorset, the Immigration Authority, Dorset Council Trading Standards, Dorset Council Children's Services, Dorset Council Planning, Dorset Council Licensing, Dorset Council Environmental Protection and Dorset Council Health and Safety have all been consulted.

3.2 Dorset Police requested the following conditions to be added to licence if were to be granted:

- Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall prominently displayed in the premises.
- A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
- All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. Refresher training shall be provided at least once every six months. A record shall be maintained of all staff training and that record shall be signed and dated by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.
- A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open.
- The DPS will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or

Police. The register will be checked and signed on a weekly basis by management.

- Staff will encourage customers to leave quietly and have regard for residents. Signs shall also be in place at all exit points requesting customers to please leave the area quietly and respect nearby neighbours.
- Any patrons leaving the premises solely to smoke will not take any drinks outside with them at any time.
- Any persons under the age of 18 years must be accompanied by an adult over the age of 18 years after 2000 hours.
- A risk assessment will be carried out in relation to the requirement of SIA trained staff for special events and anticipated busy periods. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and be retained for a period of at least 6 months.
- All off sales to be decanted into plastic containers.

The applicant has agreed to this, and their response can be found at Appendix 2.

3.4 There were no representations received from any of the other Responsible Authorities.

#### **4 Representations from other persons**

4.1 There were three relevant representations received from members of the public relating to the licensing objective of the Prevention of Public Nuisance. The objections relate to noise and anti-social behaviour, these e-mails can be found at Appendix 3.

4.2 An e-mail was sent by Licensing on behalf of the applicant to the interested parties. These e-mails can be found at Appendix 4. None of the interested parties responded to these e-mails.

4.3 The Licensing Act 2003 Section 182 Guidance (the Guidance) sets out at 8.13 the role of “other persons”:

“As well as responsible authorities, any other person can play a role in a number of licensing processes under the 2003 Act. This includes any individual, body or business entitled to make representations to licensing authorities in relation to applications for

the grant, variation, minor variation or review of premises licences and club premises certificates, regardless of their geographic proximity to the premises. In addition, these persons may themselves seek a review of a premises licence. Any representations made by these persons must be 'relevant', in that the representation relates to one or more of the licensing objectives. It must also not be considered by the licensing authority to be frivolous or vexatious. In the case of applications for reviews, there is an additional requirement that the grounds for the review should not be considered by the licensing authority to be repetitious. Chapter 9 of this guidance (paragraphs 9.4 to 9.10) provides more detail on the definition of relevant, frivolous and vexatious representations.

4.4 The Guidance states at paragraph 9.4 what a "relevant" representation is;

"A representation is "relevant" if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives."

5. **Considerations**

5.1 Paragraphs 9.42 to 9.44 of the Section 182 Guidance sets how the Licensing Authority should decide what actions are appropriate.

*"9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.*

*9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.*

*9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.”*

**6 Financial Implications**

Any decision of the Sub Committee could lead to an appeal by any of the parties involved that could incur costs.

**7 Environment, Climate & Ecology Implications**

None.

**8 Well-being and Health Implications**

None.

**9 Other Implications**

None.

**10 Risk Assessment**

**10.1 HAVING CONSIDERED:** the risks associated with this decision; the level of risk has been identified as:

Current Risk: Low

Residual Risk: Low

**11 Equalities Impact Assessment**

Not applicable

- 12 Appendices  
Appendix 1 – premises licence application and plan  
Appendix 2 – conditions requested by Dorset Police  
Appendix 3 – representations from interested parties  
Appendix 4 – applicants’ response to interested parties representations
- 13 Background Papers  
[Licensing Act 2003](#)  
[Home Office Guidance issued under Section 182 of the Licensing Act 2003](#)  
[Dorset Council Statement of Licensing Policy 2021](#)

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Bethany Harrison**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
The Purbeck Plaza 19 High street Swanage BH192LP			
Post town		Postcode	BH192Lp

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£24,000

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick as

- |  |                             |
|--|-----------------------------|
| a) an individual or individuals *                    | please complete section (A) |
| b) a person other than an individual *               |                             |
| i as a limited company/limited liability partnership | please complete section (B) |
| ii as a partnership (other than limited liability)   | please complete section (B) |
| iii as an unincorporated association or              | please complete section (B) |
| iv other (for example a statutory corporation)       | please complete section (B) |
| c) a recognised club                                 | please complete section (B) |
| d) a charity   | please complete section (B) |
| e) the proprietor of an educational establishment    | please complete section (B) |
| f) a health service body                             | please complete section (B) |
| g) a person who is registered under Part 2 of the    | please complete section (B) |

Care Standards Act 2000 (c14) in respect of an independent hospital in Wales

ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)

h) the chief officer of police of a police force in England and Wales please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	<input checked="" type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			Harrison		
First names			Bethany Louise		
Date of birth	19/09/1991		I am 18 years old or over	Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over	Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					



Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
24	11	2023

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Tapas style restaurant in the centre of a seaside town. Lots of seating choices to suit everyone including families. An all day venue serving breakfast lunches and dinners with a variety of drinks to include alcohol.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M  A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon				<b>Please give further details here</b> (please read guidance note 4)
	-----	-----		
Tue				
	-----	-----		
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)	
	-----	-----		
Thur				
	-----	-----		
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
	-----	-----		
Sat				
	-----	-----		
Sun				
	-----	-----		

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon				<b>Please give further details here</b> (please read guidance note 4)
	-----	-----		
	-----	-----		

Tue			
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)
Thur			
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Sat			
Sun			

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b>Please give further details</b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)
Wed			
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Fri			
Sat			
Sun			

D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			<b>Please give further details here</b> (please read guidance note 4)	
Tue				

Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)



<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	
Tue				
Wed				<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				
			New years eve 23:00-24:00	



<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	
Tue				

Wed			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)
Thur			
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)  New years eve 23:00-02:00
Sat			
Sun			

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors
				Outdoors
				Both
Day	Start	Finish		
Mon			<b>Please give further details here</b> (please read guidance note 4)	
Tue				
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors
Mon				

			Both
Tue			<b>Please give further details here</b> (please read guidance note 4)
Wed			
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g).</b> (please read guidance note 5)
Fri			
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Sun			



<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both <input checked="" type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	
Tue				
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)	
Thur				
Fri	23:00	01:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat	23:00	01:00	Swanage carnival week 23:00-01:00	
			New years eve 23:00-02:00	
Sun				



<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)	<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises
---	--	-----------------

			Off the premises
Day	Start	Finish	Both <input checked="" type="checkbox"/>
Mon	08:00	23:00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)  <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)  Swanage carnival week 23:00-01:00  Christmas eve 23:00-01:00  New years eve 23:00-02:00
Tue	08:00	23:00	
Wed	08:00	23:00	
Thur	08:00	23:00	
Fri	08:00	01:00	
Sat	08:00	01:00	
Sun	08:00	23:00	

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Bethany Harrison
Date of birth	[REDACTED]
Address	[REDACTED] [REDACTED]
Postcode	[REDACTED]
Personal licence number (if known)	9868
Issuing licensing authority (if known)	Dorset council

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).</p>
--

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

Staff to be up to date on procedures to follow in cases of fire or emergency. Fire safety regulations to be in place and strict policies for the sale of alcohol to be followed.

**b) The prevention of crime and disorder**

No alcohol to be served to anybody considered drunk. Cctv will be in place as a deterrent for crime/disorder, and we will work closely with other businesses and communicate regularly. All crimes will be reported and we will have a zero drugs policy.

**c) Public safety**

A free taxi call service will be available to ensure public and customers can make it home safely. Outside furniture and signs to be stacked away at night to prevent injury. Fire risk assessments will be in place, and staff will be trained for emergency situations. Free drinking water will be available.

**d) The prevention of public nuisance**

Signs that ask customers to leave quietly to prevent noise nuisances, and windows and doors to be closed when live music is on when possible.



No outside drinking/dining after 23:00 to avoid disturbing neighbours. Staff to litter pick outside and around the premises daily to keep a clean environment.

e) The protection of children from harm

Strictly no alcohol served to under 18s. Staff will be trained on No ID no sale. Work closely with police and report any concerns in regards to minors. Under 18s to be accompanied by an adult after 20:00.

Checklist:

Please tick to indicate agreement	
<input type="checkbox"/>	I have made or enclosed payment of the fee.
<input type="checkbox"/>	I have enclosed the plan of the premises.
<input type="checkbox"/>	I have sent copies of this application and the plan to responsible authorities and others where applicable.
<input type="checkbox"/>	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
<input type="checkbox"/>	I understand that I must now advertise my application.
<input type="checkbox"/>	I understand that if I do not comply with the above requirements my application will be rejected.
<input type="checkbox"/>	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

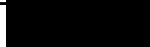
IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing</li> </ul>
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	work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	19/10/2023
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Notes for Guidance**

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a

place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

2. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08:00 and 23:00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure, please tick as appropriate (indoors

- may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by

the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office

acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined

until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

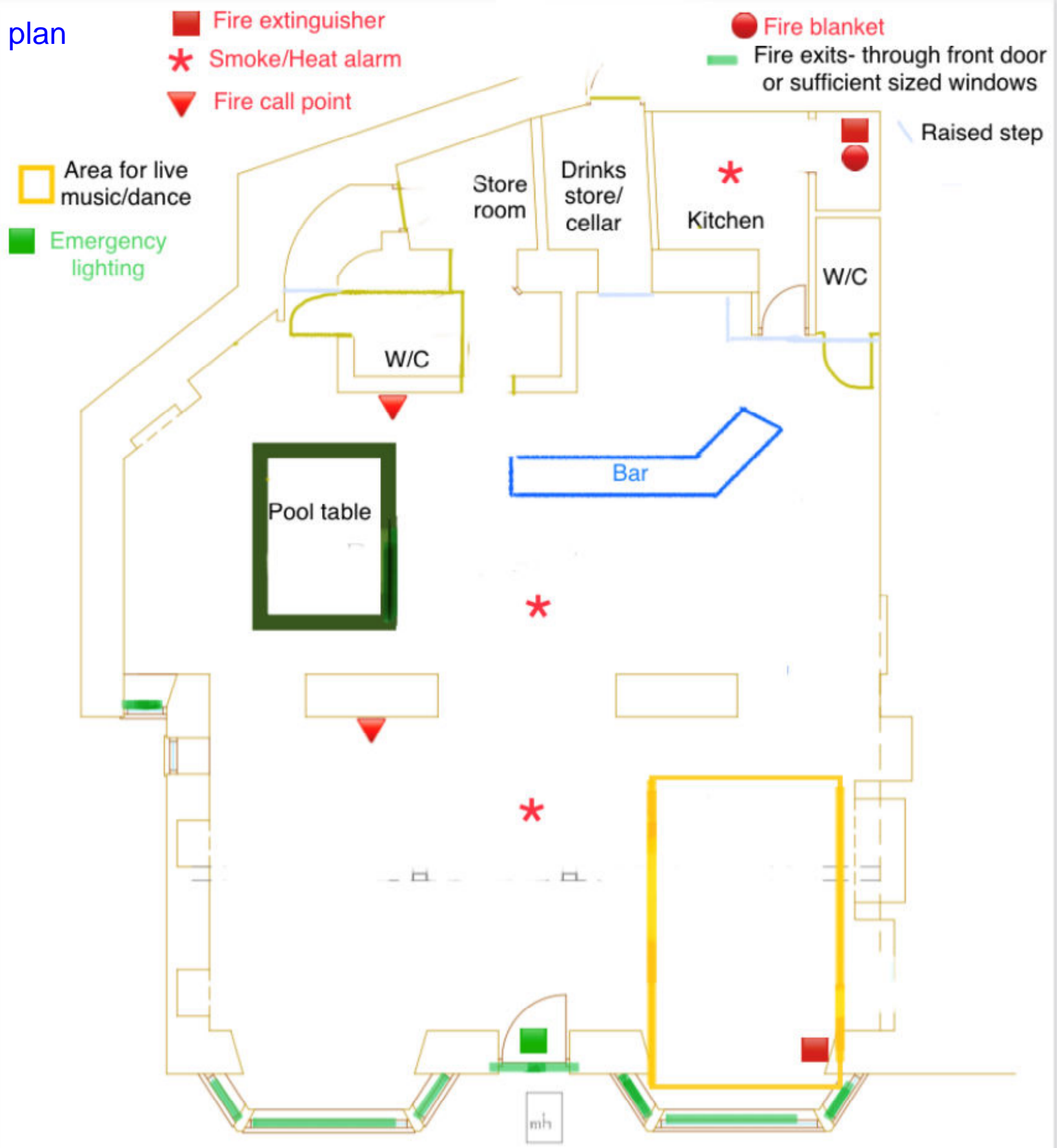
In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



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Existing lower ground floor plan  
 19 High Street  
 Swanage, BH19 2LP

0 1 2 3 4 5m  
 Scale 1:100 @ A4

EXISTING

PSA - Peter Smith - Architects  
 Mount Pleasant, Dancers Hill  
 Charlbury, Oxon, OX7 3RZ  
 07971 544020  
 peter@psa-architects.co.uk

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**Kathryn Miller**

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**From:** Beth Harrison [REDACTED]  
**Sent:** 22 November 2023 13:03  
**To:** Gatehouse, Kirsty [REDACTED]  
**Subject:** Re: Premises Licence Application - Purbeck Plaza

Hi Kirsty,  
Thanks for the email, sorry its all got a bit confusing.  
Yes I'm happy with those conditions.  
When I apply for the sitting out license I'm sure we can set similar conditions on that instead.  
Many thanks,  
Bethany Harrison

Sent from my iPhone

On 22 Nov 2023, at 12:53, Gatehouse, Kirsty [REDACTED] wrote:

Good afternoon, Beth

Further to an additional conversation I've had this morning with the Licensing Team at the Council, they've asked that I just clarify some of the conditions I proposed with you. As the outside area will be covered by a sitting out licence rather than this premises licence, the conditions I proposed to cover the outside area alone are not relevant to this PL application so therefore need to be removed. When you apply for your sitting out licence, I will then suggest that they are applied to that instead. I hope this makes sense!

Therefore, the conditions solely relating to your Premises Licence Application that I would like to see applied are:

1. Challenge 25, shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall prominently displayed in the premises.
2. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
3. All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. Refresher training shall be provided at least once every six months. A record shall be maintained of all staff training and that record shall

be signed and dated by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.

4. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open.
5. The DPS will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or Police. The register will be checked and signed on a weekly basis by management.
6. Staff will encourage customers to leave quietly and have regard for residents. Signs shall also be in place at all exit points requesting customers to please leave the area quietly and respect nearby neighbours.
7. Any patrons leaving the premises solely to smoke will not take any drinks outside with them at any time.
8. Any persons under the age of 18 must be accompanied by an adult over the age of 18 after 2000hrs.
9. A risk assessment will be carried out in relation to the requirement of SIA trained staff for special events and anticipated busy periods. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and be retained for a period of at least 6 months.
10. All off sales to be decanted into plastic containers.

I would be grateful if you could please confirm you are happy with these amendments so that I can update the Council accordingly. On my previous email below, I have highlighted in red the conditions that would go on your sitting out licence for your reference. You will also notice I have slightly reworded the one relating to the use of plastic containers for clarity.

Many thanks  
Kirsty

**Kirsty Gatehouse 6084**

Licensing Officer

<image001.png>

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**Drug and Alcohol Harm Reduction Team**

Weymouth Police Station, Radipole Lane, DT4 9WW

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**From:** Gatehouse, Kirsty  
**Sent:** 10 November 2023 11:00  
**To:** Beth Harrison [REDACTED]  
**Cc:** Karen Poole [REDACTED]  
**Subject:** Re: Premises Licence Application - Purbeck Plaza

Good morning, Beth

As promised, please see below the conditions I would like to see applied to your Premises Licence when granted. I have spoken with the Council and unfortunately we can't generalise "Swanage

Special Events”, however as your timings requested relate to Carnival Week and NYE, we can make some little amendments as seen below:

11. Challenge 25, shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall prominently displayed in the premises.
12. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
13. All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. Refresher training shall be provided at least once every six months. A record shall be maintained of all staff training and that record shall be signed and dated by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.
14. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open.
15. The DPS will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or Police. The register will be checked and signed on a weekly basis by management.
16. Staff will encourage customers to leave quietly and have regard for residents. Signs shall also be in place at all exit points requesting customers to please leave the area quietly and respect nearby neighbours.
17. The outside area will not be used after 2300hrs for dining or drinking, except during Swanage Carnival Week and New Year’s Eve when they may still be used until the end of licensable activities.
18. Any outside areas of the premises will be regularly monitored by staff and CCTV to ensure that the licensing objectives are being upheld and no customers are loitering outside the premises after 2300hrs, except during Swanage Carnival Week and New Year’s Eve when they may remain outside until the end of licensable activities.
19. Any movable furniture will be removed inside at 2300hrs, except during Swanage Carnival Week and New Year’s Eve when they may remain outside until the end of licensable activities.
20. Any patrons leaving the premises solely to smoke will not take any drinks outside with them at any time.
21. Any drinks sold to be taken away from the premises will be in plastic containers.
22. Any persons under the age of 18 must be accompanied by an adult over the age of 18 after 2000hrs.
23. A risk assessment will be carried out in relation to the requirement of SIA trained staff for special events and anticipated busy periods. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and be retained for a period of at least 6 months.

I hope these are all ok with you, I would be grateful if you could reply to this email confirming your acceptance or with any questions you may have about the above. You will see I have also copied in Karen Poole from Dorset Council Licensing for her awareness of what we are proposing. I look forward to hearing from you soon.

Many thanks  
Kirsty

**Kirsty Gatehouse 6084**

Licensing Officer

<image001.png>



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**Drug and Alcohol Harm Reduction Team**

Weymouth Police Station, Radipole Lane, DT4 9WW

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Rep 1

-----Original Message-----

From: [REDACTED]  
Sent: Friday, November 10, 2023 1:32 PM  
To: Licensing [REDACTED]  
Subject: Purbeck Plaza, 19 High Street, Swanage

Dear Sirs,

I wish to comment on the application by Bethany Louise Harrison, in respect of Purbeck Plaza, 19 High Street, Swanage, ("the Premises").

I am the owner of and reside at [REDACTED] which is in the building [REDACTED] to Purbeck Plaza (formerly the Purbeck Hotel).

I have no objection to the grant of a premises license to the Applicant, but I wish to express my concerns and seek some modifications or conditions to the licence.

While I acknowledge that the Premises are in a town centre location with a mix of commercial uses including pubs, restaurants and bars, the area also includes many residential properties in the immediate vicinity of the Premises, including flats above the Premises themselves.

My concerns stem from previous experience of behaviours of patrons of nearby licensed premises, particularly the Snack Bar, which is situated on the other side of the High Street opposite the Premises and my property.

My concerns are as follows:

1. Noise and rowdiness from people drinking, smoking and generally congregating on the pavement outside the Snack Bar and the Premises.

Prior to the Applicant's purchase of the Premises the Snack Bar had placed two tables and seats on the pavement immediately outside the Premises and people would use them to consume food and drink or just sit and talk. Invariably, as the evenings wore on, the noise made by these people would increase and at times would become very intrusive.

2. Noise from music being played within the Premises which would be audible outside the Premises. This is something which I have experienced with the Snack Bar. As the evening progresses, a cycle develops whereby customers talk louder, so the music volume gets turned up which leads to customers talking louder still and further increases in the music volume.

3. Anti-social behaviour.

In addition to the noise problem, there have been numerous incidents of drinkers at the Snack Bar using [REDACTED] as a urinal and also for taking drugs. I have complained about this several times to the licensee of the Snack Bar and, in fairness to him, he has tried to stop this behaviour, but it still occasionally happens. I wish to be assured that the Applicant will put measures in place to deter her customers from such behaviour and to monitor the areas at the side and back of the Premises.

4. Noise from disposal of trade waste.

It is not clear from the application how the Applicant intends to deal with this issue. I would object to the putting-out or emptying of trade waste, especially glass bottles, late at night after closing time.







customers will stay within the parameters of the bar and will not use [REDACTED] as an area to urinate, throw up or conduct drug deals as it has been used by the other late licenced bars and clubs on the high street.

- Providing a "respecting residents" sign seems to have little use to home owners of [REDACTED] based on the high street's other late licence holders, it appears to be a bureaucratic tick as nothing is ever done to ensure respect is demonstrated. What security measures are being put in place to limit the above mentioned anti social behaviour i.e the use of licenced Doorstaff, cameras, security lighting, a barrier/gate at the bottom of [REDACTED] etc.

**Purbeck Plaza - Premises Licence application**

- Having been a resident of [REDACTED] of five years with children - discarded bottles, cigarettes, drug paraphernalia, vomit and urine have been found outside our home. The alley has proven to be an attractive "hideaway" for those pouring out of the other late night bars and clubs from the high street. We have had many altercations when men have been found to be urinating at 2am against our house.

We have a property in [REDACTED] that is next to one of the most photographed and popular pubs in London. Their licence is to 11pm, the pub ensures that everyone has left quietly by 11.20pm. They work continuously to support and respect the residents of the dock ensuring harmony prevails. To have a licence until 1am at the weekend is a blatant disrespect to all residents in Swanage. If this licence is agreed, the council are making this part of Swanage a compounded area for late licences all in close proximity, with little governance or policing - this surely will only encourage and amplify more anti social behaviour.

We look forward to hearing your response.

Kind wishes

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Rep 1

**From:** Licensing [REDACTED]  
**Sent:** Wednesday, November 22, 2023 2:14 PM  
**To:** [REDACTED]  
**Subject:** RE: Purbeck Plaza - Premises Licence application

Good afternoon [REDACTED]

Apologies for the delay in responding to your email.

The area relating to the Premises Licence application covers the inside of the Premises only and does not relate to any outside area.

I have forwarded your concerns to the applicant and they have responded to us with the following:

My comments for the points made would be as below:

1. Music after 11pm (if any) will be background music. I have not applied and do not intend to have live music after 11pm with the exception of new years eve. When live music is on, I aim for windows and doors to be closed where possible to reduce the noise and disturbances. Signage for customers to leave the premises quietly will be in place.
2. Since we've owned the property, we installed a gate to the entrance at the rear of the building. The gate has already stopped trespass and unsociable activity. [REDACTED] itself is a public footpath. We have sensor lights and cctv that will be in use on [REDACTED] and surrounding the property which will act as a deterrent. The premises itself has toilets so any customers have the use of them.
3. I am happy to agree that commercial waste will not be disposed of outside of the property between 11pm-7am (unsociable hours).

For your information the following conditions have been agreed by the applicant with Dorset Police, which will be put on the Licence:

1. Challenge 25, shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall prominently displayed in the premises.
2. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
3. All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. Refresher training shall be provided at least once every six months. A record shall be maintained of all staff training and that record shall be signed and dated by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.

4. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open.
5. The DPS will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or Police. The register will be checked and signed on a weekly basis by management.
6. Staff will encourage customers to leave quietly and have regard for residents. Signs shall also be in place at all exit points requesting customers to please leave the area quietly and respect nearby neighbours.
7. Any patrons leaving the premises solely to smoke will not take any drinks outside with them at any time.
8. Any persons under the age of 18 must be accompanied by an adult over the age of 18 after 2000hrs.
9. A risk assessment will be carried out in relation to the requirement of SIA trained staff for special events and anticipated busy periods. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and be retained for a period of at least 6 months.
10. All off sales to be decanted into plastic containers.

I hope you find this information useful.

We will be in touch again when a Committee hearing date is agreed.

Best wishes

Karen

Licensing Team

**From:** [REDACTED]  
**Sent:** Monday, November 13, 2023 6:01 PM  
**To:** Licensing [REDACTED]  
**Subject:** Re: Purbeck Plaza - Premises Licence application

Dear Karen

I thank you for your email and wait to hear details of when and where the committee hearing will take place.

In the meantime, I note that decisions are based on what takes place within the licensable area. Since most of my concerns relate to potential issues or behaviours which may occur outside the applicant's building, I wish to know whether the licensable area includes any land outside the building. Is it possible for you to provide me with a copy of any plan or plans showing the extent of the licensable area? If the plans are viewable online, where can I find them?

Yours sincerely

[REDACTED]

**Rep 2****From:** Licensing [REDACTED] >**Sent:** Friday, November 24, 2023 9:44 AM**To:** [REDACTED]**Cc:** [REDACTED]**Subject:** Purbeck Plaza application

Good morning

Many thanks for your email with concerns with regards to the above application.

The applicant has requested that we send you a copy of the Conditions issued by Dorset Police which will be put on the Licence, for your information.

1. Challenge 25, shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall prominently displayed in the premises.
2. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
3. All staff involved in the sale of alcohol shall receive training on the Licensing Objectives, the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attached to the Premises Licence. Refresher training shall be provided at least once every six months. A record shall be maintained of all staff training and that record shall be signed and dated by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.
4. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open.
5. The DPS will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour. The incident report register will be kept on the premises and produced for inspection immediately on the request of an authorised officer or Police. The register will be checked and signed on a weekly basis by management.
6. Staff will encourage customers to leave quietly and have regard for residents. Signs shall also be in place at all exit points requesting customers to please leave the area quietly and respect nearby neighbours.
7. Any patrons leaving the premises solely to smoke will not take any drinks outside with them at any time.
8. Any persons under the age of 18 must be accompanied by an adult over the age of 18 after 2000hrs.
9. A risk assessment will be carried out in relation to the requirement of SIA trained staff for special events and anticipated busy periods. A copy of the risk assessment should be made

available to an authorised officer of the Licensing Authority or Dorset Police upon request and be retained for a period of at least 6 months.  
10. All off sales to be decanted into plastic containers.

I hope this information is useful.  
Many thanks  
Best wishes  
Karen  
Licensing Team

### Rep 3

**From:** Licensing [REDACTED]  
**Sent:** Friday, November 24, 2023 9:51 AM  
**To:** [REDACTED]  
**Subject:** Purbeck Plaza application

Good morning

Many thanks for your representation for the above premises Licence application.

Following your comments the applicant has asked us to send you their comments in response to your concerns with the Premises Licence application.

**Firstly I would be really grateful if the representative could receive the conditions set by the Police as they hopefully will satisfy some of their concerns.**

**In regards to the use of [REDACTED] for antisocial behaviour I would like to make the following comments.**

**Since we took ownership and started the redevelopment of 'the Purbeck hotel' 19 high street, we truly believe that the antisocial behaviour has drastically reduced. We have installed a gate on our property boundary at the rear, and have installed sensor lights and cctv surrounding the property and premises.**

**The premises itself has one front door and no rear access so customers would only have the facility to enter and exit via the public pavement at the front of the premises.**

**In regards to any activity on [REDACTED] itself I would mention that I have no ability to Police [REDACTED] and could only manage behaviour of my customers within the vicinity of the premises.**

**As set out in the Licensing guidance section 1.16 it mentions that licensing conditions:**

- 1. cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave;**

**I would however very much ensure my customers have the use of the toilets on the premises at all times. I would also encourage the owners of [REDACTED] to ensure that any antisocial behaviour is reported to the police as I feel this is a matter for them.**

**If I were to express my personal opinion, I feel that having an business running in this premises daily would in fact reduce the likelihood of the public using [REDACTED] for any antisocial behaviour. I would also emphasise we have a zero tolerance of drugs and would also report any antisocial behaviour ourselves.**

**Unfortunately the 'gating' of [REDACTED] would not be an option as [REDACTED] is a public road.**

I am a full time resident of [REDACTED] myself with two young children, and we plan to holiday let our 5 other flats within the building. Its in our best interest as the owners of the building that we also do what is within our power to prevent antisocial activities.

That last comment I would like to make is that we plan to be a restaurant and the license hours reflect the type of dining style I wish to provide. As discussed with the licensing officer from Dorset police- aside from Pubs that stop serving food at 8 or 9pm, and takeaways, we feel there is a gap in the market for casual all day and late night dining, in particular in the summer months. I have been working in hospitality in Swanage for 12 years in various businesses so I am confident in the gap in the market.

I hope the comments can satisfy the queries from the representative, and I would just point out that one premises should not be compared to another as each application is individual.

I have also attached the Licence conditions from Dorset Police which will be applied to the Licence.

1. Challenge 25, shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall prominently displayed in the premises.
2. A Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises. The CCTV system will contain the correct time and date stamp information and will have sufficient storage retention capacity for a minimum of 28 days of continuous footage. Weekly checks will be made and documented to ensure the system is functioning as required and all details are correct, including the time and date shown. CCTV shall be downloaded on request of the Police or authorised officer of the council. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times when the premises is open to the public. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
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- 7. Any patrons leaving the premises solely to smoke will not take any drinks outside with them at any time.**
- 8. Any persons under the age of 18 must be accompanied by an adult over the age of 18 after 2000hrs.**
- 9. A risk assessment will be carried out in relation to the requirement of SIA trained staff for special events and anticipated busy periods. A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and be retained for a period of at least 6 months.**
- 10. All off sales to be decanted into plastic containers.**

I hope you find this information useful.

Best wishes

Karen

Licensing Team